



## CHILD & YOUTH CARE CERTIFICATION BOARD, Inc.

*Promoting competent, caring, and compassionate Child and Youth Care professionals.*

### ***Request for Application Filing Extension***

Professional level applications must be filed within 6 months of the date of testing, CYCCB will grant a one-time 6-month extension to practitioners who request an extension and pay a \$20 administrative fee.

My original test date was \_\_\_\_\_. This extension will allow me to file my application and supporting documentation anytime up to one year following this date. After that time I understand that I will need to retest and pay the testing fee required at that time.

With my signature below, I am requesting an extension. I have:

attached a check or money order for \$20 payable to CYCCB  
paid on-line at [www.cyccb.org](http://www.cyccb.org)

*(Check this box if you are filling out this form electronically and cannot provide an electronic signature.)* Please accept my typed name on the Printed Name line instead of my signature.

Sincerely,

\_\_\_\_\_  
Signature of Person Making Request

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Person Making Request

(For Office Use Only)		
Date Received: _____	Payment: Amount: _____	Chk Date: _____
		Chk #: _____

Revised 5/2019

Return Form to:

CYCCB OFFICE, 1212 ORR STREET, COLLEGE STATION, TEXAS 77840 USA  
(979) 764-7306 [www.cyccb.org](http://www.cyccb.org) CYCoffice@youthworkacademy.org